



**Latham Park Association, Inc.  
Board of Directors Meeting Minutes  
March 11, 2020  
6:00 PM**

- 1. Call to Order** Peter Tieslink called the meeting to order at 6 pm.
- 2. Quorum of the Board** All members were present, Steve Myers present via speakerphone
- 3. Presidents Greeting/Introduction of board members**
- 4. Approval of Previous Meeting Minutes** this was the first meeting, no minutes to approve.
- 5. Reports**
  - a. Grounds Committee**

Melissa Tieslink provided an update to the board regarding various items, management company to review maintenance frequency chart and send back to committee
  - b. Events Committee**

Committee to send a list of proposed dates for events to the board along with a breakdown of costs needed
  - c. Financial Report**

Management company to post income/expense statement monthly on the HOA website  
\$250 was the limit set for management to approve costs under, anything higher needs board approval.

## 6. New Business

### a. Committees

- i. **Establish Architectural Review Board** Motion to establish the ARB committee and appoint the following members by Denver Fox, seconded by Peter Tieslink. All in favor, motion carries

**ARB Members:** Doyle Williams, Andrew Gillette, Shawn Snyder, James Mayo, and John Cirrincione

- ii. **Solicit volunteers for open positions on current committees.**

- b. **Communication** board is looking into buying a domain to that is separate from the management run website to link email addresses etc to. Peter to come in and meet with management to look at their website to see what modifications can be made. Board will decide what frequency to send out newsletter.

## 7. Owners Open Forum

main concern was landscape of individual homes and what ramifications there were for lots that weren't in compliance. Manager addressed these concerns and advised of monthly inspections

8. **Date of Next Meeting** Board decided meeting will be held regularly the 3<sup>rd</sup> Wednesday of every month at 6pm. Management company to reach out to Orange County National about meeting room rental.

9. **Adjournment** Motion to adjourn at 7:09pm by Peter Tieslink, seconded by Denver Fox. All in favor, meeting adjourned at 7:09pm