



Latham Park Homeowner Association, Inc.
Board of Directors Meeting
June 17, 2020
6:00PM
Minutes

- 1. Call to Order** Peter Tieslink called the meeting to order at 6:04 PM
- 2. Quorum of the Board** Quorum of the board was established with 4 of the 5 members present via video conference. Peter Tieslink, Steve Myers, Angela Francisco, and Pamela Miller
- 3. Approval of Previous Meeting Minutes** Pamela Miller motion to approve 5/13/20 meeting minutes, seconded by Peter Tieslink. All in favor, motion carries
- 4. Financial Update** Angela Francisco provided a brief update of current aged owner balances. Draft turnover Audit was sent to Ashton Woods, just waiting on them to give the CPA the go ahead to make it final.
- 5. Committee Updates**
 - a. ARB** Pamela provided an update, one member resigned but the position was filled right away. The committee is reviewing the architectural standards and will present recommended changes to Pam to bring to the board for approval.
 - b. Events**
 - 1. 4th of July** Covid-19 cases are beginning to increase, no events for now. Angela will coordinate with the grounds committee to decorate the entrance and cabana for the holiday.
 - 2. Volunteers still needed**
 - c. Grounds** No update at this time
 - d. Communications**
 - 1. Homeowner emails** Only 100 homes have provided their emails, will continue to request in future mailings.
 - 2. Volunteers** Justin Michelena has volunteered, still need 2 more.





6. New Business

a. Communications

- i. **Community Signs** Motion to approve purchase of signs in the amount of \$2700 by Steve Myers, seconded by Peter Tieslink. All in favor, motion carries. Peter will get proofs from Justin Michelena and send to the rest of the board prior to ordering.
- ii. **Website Status** Peter is coordinating with Justin Michelena to match the website to the signs etc. Working on finalizing content. Peter will send final website to the rest of the board before the next meeting so it can be voted and approved at the meeting.

b. Covid-19 Planning

- i. **Playground** Motion to open the pool by Steve Myers, seconded by Pamela Miller. All in favor, motion carries

c. Maintenance Items

- i. **Pressure Washing** Motion to approve the Aquatech proposal for \$950 by Peter Tieslink, seconded by Angela Francisco. All in favor motion carries.
- ii. **Bulletin Boards** Motion to approve the purchase of 5 bulletin boards ~ \$2200 and get quotes for installation of 5 new by each mail kiosk throughout the community by Peter Tieslink, seconded by Angela Francisco. All in favor, motion carries. Current bulletin board in front of the pool is to be removed and put in storage for possible future use.
- iii. **Dog stations** Quote from the landscape vendor to purchase and install 8 dog stations came to \$5,400 with weekly maintenance costing about \$7,800 for the year. Manager to reach out to another company for a quote. Build quote into 2021 budget

7. Date of Next Meeting Board meets the 3rd Wednesday of every month at 6pm. Next meeting is July 15th.

8. Adjournment Motion to adjourn at 7:16pm by Steve Myers, seconded by Peter Tieslink. All in favor, motion carries. Meeting adjourned.

